

Operations Committee Meeting  
Monday, September 18, 2023  
4:30 pm  
Board Room

|           |                                                                      |                                                                            |
|-----------|----------------------------------------------------------------------|----------------------------------------------------------------------------|
| Present:  | Mary Hirsch-Schena<br>Lee Filbert<br>Genelle Morris<br>Jenny Bilotta | Kevin Stevens<br>Alan Peters<br>Michael Irizarry<br>Vicki Zaleski-Irizarry |
| Guest:    | Marcie Johnson                                                       | Steve Anastasia                                                            |
| Observer: | Julio Fuentes                                                        |                                                                            |

1. SpEd – Professional Development – Marcie Johnson
  - Training opportunities through CABOCES, ERIE 1 BOCES, Susan Hentz, etc. are shared with SpEd staff
  - Other opportunities offered include workshops throughout the year
  - IEP, transition, co-teaching, mentoring, lesson planning training
  - New staff is given training on how to write IEPS and given a transition manual
  - Lesson plans are spot checked – any issues are addressed with staff
  - Classroom observations are conducted throughout the year
  - Parent surveys are completed during CSE meetings
2. Athletics – Steve Anastasia
  - Reviewed data regarding component schools athletic teams and number of athletes
  - Reviewed OCSD data regarding the same; discussed the sports that do not have an assistant coach
  - Coaches are appointed annually; stipend is per the OTA contract (index)
  - Unpaid volunteer coaches are approved by the BOE throughout the school year
  - All paid and unpaid coaches have to be certified and fingerprinted
  - Any changes would require negotiations with the OTA
3. Student Representative on Board Status
  - The policy was reviewed; Dr. Morris will make recommended changes
  - Dr. Morris previously emailed the board the law
  - Discussed criteria for selection
  - Three students have expressed interest
4. Creation of New Clubs

Per Dr. Morris a procedure was developed; information was emailed to staff; also included in the teacher handbook on the J drive

Application to form new club to be submitted to building principal by end of February

If approved, send to Superintendent; if approved by Superintendent placed on Operations Committee agenda; the formation of a new committee could be recommended to the board; create committee on May or June board agenda; negotiate with OTA and do an MOA; club would start for the next school year

  - a. Diversity Club application – received after the February deadline; is this similar to the Board Game Club?
  - b. Table Top Club application – received after the February deadline; is this similar to the OIMS Allies/Club and/or the OHS LGBTQ-Gay-Straight Alliance Club?
5. Policies
  - a. 2110 – Orienting and Training Board Members – use the BOCES policy; 1<sup>st</sup> reading in October

- b. 2210 – Committees of the Board – do not adopt this NEW policy; section “Visitation Committees” add to the B&G Charge
  - c. 2320 – Attendance by Board Members at Conferences, Conventions and Workshops – use BOCES policy; 1<sup>st</sup> reading in October
  - d. 2330 – Compensation and Expenses – do not adopt this NEW policy
6. Other

Meeting ended at 6:05 pm.

Next meeting: Monday, October 16, 2023 at 4:30 pm